

How to Access the SI 2026 Schedule & Materials

MISSOURI SW-PBS SUMMER INSTITUTE



WHAT WE DO
MATTERS

*Empowering Educators
and Impacting Students
for Twenty Years!*



TAN-TAR-A CONFERENCE CENTER

JUNE 9-10, 2026

Two Ways to Access Everything You Will Need

1. **PREFERRED:** Download our FREE Guidebook Conference App. By using the app, you will be able to access everything without the need of an internet connection. *The next few slides will give you directions on how to download and use the app.*
2. **Optional:** Go to our website
<https://pbissmissouri.org/summer-training-institute/si-schedule-2/>

This option will require a *reliable* internet connection. Due to the large number of attendees, the venue wifi is not reliable. Using a personal hotspot would be advised if using the website to access the conference schedule and session materials.



GUIDEBOOK

If you have attended past Summer Institutes, you most likely already have this app downloaded onto your phone or iPad. Simply open the app and search for **“MO SWPBS Summer Institute 2026”** and add to **your conference list**.

Download the Guidebook App by:

- Scan the QR code to the right.

OR

- Search for “Guidebook” in the Apple, Google, or Amazon app stores.
- Look for the purple “G” icon. (see image above)
- Download onto your mobile device.




Find the MO SWPBS Summer Institute 2026 Guide

- Once you have downloaded the app, click on “Find Guides” in the lower menu bar of your screen.
- Type “**MO SWPBS Summer Institute 2026**” in the search bar.
- Click on “Get” and then “Download Guide” to add to your app. Then click “Open”
- This guide should now be the first thing you see everytime you open the app.
- If you don’t see it right away, locate the “My Guides” icon in the lower left corner, and click on that.

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☰ General Info 👤



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MO SWPBS Summer Institute 2026

📅 Jun 8–10, 2026

0 ☆☆☆☆ (0) [Rate](#)

Quick Info

📄 WiFi password 📄
Conference password is [Read More](#)

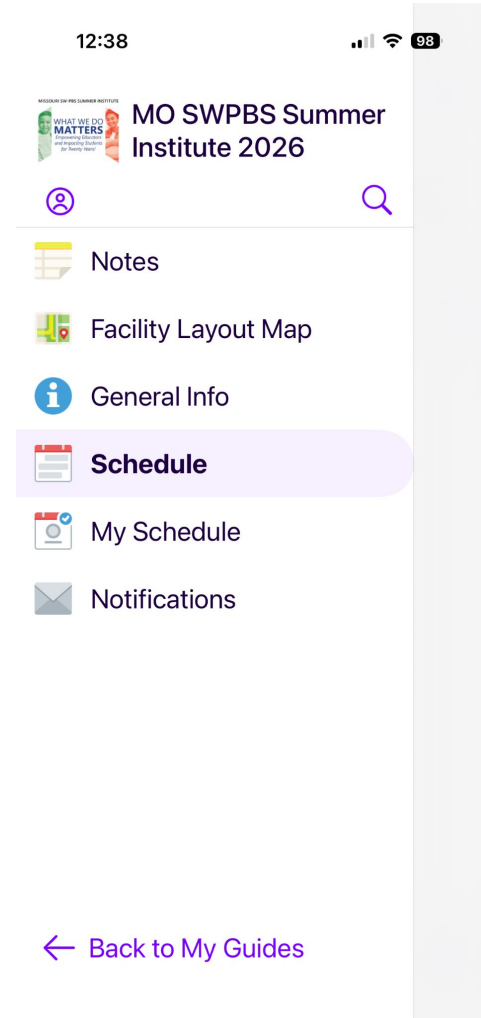
📄 Meal Admission 📄
Attendees must have t... [Read More](#)

Details

Annual Missouri Schoolwide Positive Behavior Supports Summer Institute

Accessing Features on the App

- Click on the Menu (3 horizontal lines) in the upper left corner of your screen.
- Click on “Schedule” to view the entire conference schedule.
- Once you have clicked on “Schedule” you will see the dates for the conference along the top of your screen.
- Click on the date you want to review/see.



Build Your Schedule

- After you completed your registration for SI, you should have received an email from tammy@custommeetingplanners.com with the heading “Registration Confirmation for the 2025 MO SW-PBS Summer Institute”
- Within that email, click on “My Registration Record” to see a list of the sessions you pre-selected when you registered.



Registration Confirmation for the 2025 MO SW-PBS Summer Institute

TB Tammy Bagley <tammy@custommeetingplanners.com> Tuesday, March 11, 2025 at 3:07 PM

To: Baker, Jody; Cc: Baker, Jody

To protect your privacy, some external images in this message were not downloaded. [Download external images](#) [Go to Settings](#)

WARNING: This message has originated from an External Source. This may be a phishing expedition that can result in unauthorized access to our IT System. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

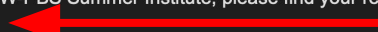
Dear Jody:

Thank you for registering for the 2025 Missouri SW-PBS Summer Institute, please find your registration record at the following link: [My Registration Record](#)

Please click on the button below to view and print or forward the receipt/invoice: [Receipt/Invoice](#)

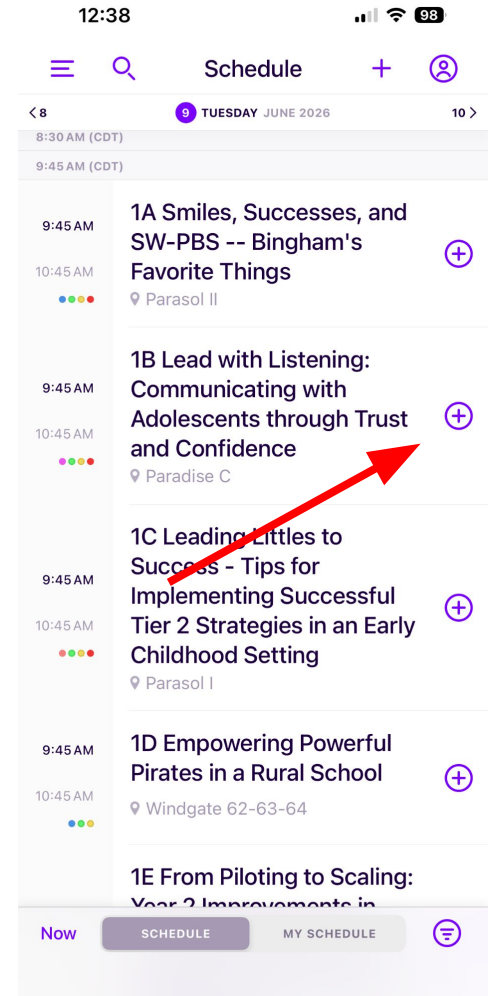
Reference Number: 88530959
Name: Jody Baker

Please contact Tammy Bagley with any questions - Tammy@custommeetingplanners.com



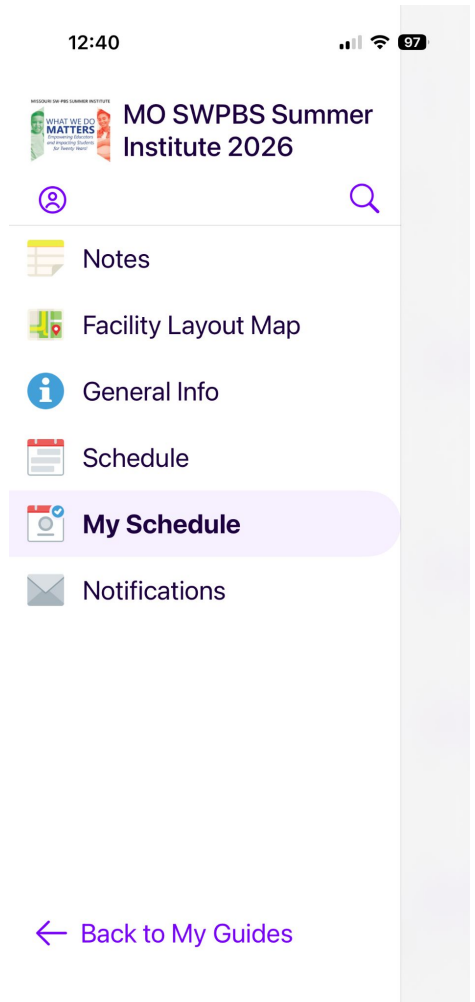
Build Your Schedule

- From the “**Schedule**” section, go to each date listed at the top of your screen.
- Find a session you want to attend and click it to open and review the session description.
- To add the session to your personal schedule, click on the **+** symbol next to the session title.
- To see your schedule, click on the Menu (3 horizontal lines) in the upper left corner of your screen.
- Click on “MY Schedule”



View Your Schedule

- To see your schedule, click on the Menu (3 horizontal lines) in the upper left corner of your screen.
- Click on “MY Schedule”
- The “General Info” section will have conference reminders and information that you may find useful.



We hope you have found this information helpful. We look forward to seeing you soon!