

## **Appendix 4: The Tier 1 Artifacts Rubric**

The following scoring guide lists the Artifacts and scoring criteria that must be submitted for Tier 1 Award of Excellence Applicants

MO SW-PBS Tier 1 Artifacts Rubric (updated July 2024)

Artifact	Proficient (2 points)*	Developing (1 point)	Not in Place (0 points)	Score
Implementation Improvement Plan	<p>Current Plan includes all of the elements:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Alignment to BSIP</li> <li><input type="checkbox"/> Informed by                             <ul style="list-style-type: none"> <li><input type="checkbox"/> Implementation Fidelity</li> <li><input type="checkbox"/> Student Outcomes</li> </ul> </li> <li><input type="checkbox"/> Outcome/S.M.A.R.T. Goals</li> <li><input type="checkbox"/> Strategy/Practice</li> <li><input type="checkbox"/> Action Steps</li> <li><input type="checkbox"/> Responsible Party</li> <li><input type="checkbox"/> Timeline</li> <li><input type="checkbox"/> Evaluation/Evidence</li> </ul>	<p>Current Plan includes:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Alignment to BSIP</li> <li><input type="checkbox"/> Data Sources Include either:                             <ul style="list-style-type: none"> <li><input type="checkbox"/> Implementation Fidelity</li> <li><input type="checkbox"/> Student Outcomes</li> </ul> </li> <li><input type="checkbox"/> Plan includes at least the first 3</li> <li><input type="checkbox"/> Outcome/S.M.A.R.T. Goals</li> <li><input type="checkbox"/> Strategy/Practice</li> <li><input type="checkbox"/> Action Steps</li> <li><input type="checkbox"/> Responsible Party</li> <li><input type="checkbox"/> Timeline</li> <li><input type="checkbox"/> Evaluation/Evidence</li> </ul>	<p>A Current Plan is not available or does not include necessary elements to meet Developing criteria.</p>	<p><b>2 1 0</b></p>
<b>Staff Communication</b> (e.g. Handbook)	<p>Includes documentation of:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Expectations &amp; behaviors/rules</li> <li><input type="checkbox"/> Description of Schoolwide System to Encourage Expected Behaviors</li> <li><input type="checkbox"/> Description of Schoolwide System to Discourage Unexpected Behaviors (Can be in handbook form, website, etc.)</li> </ul>	<p>Documented communication includes some, but not all:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Expectations &amp; behaviors/rules</li> <li><input type="checkbox"/> Description of Schoolwide System to Encourage Expected Behaviors</li> <li><input type="checkbox"/> Description of Schoolwide System to Discourage Unexpected Behaviors but not all.</li> </ul>	<p>No documented communication, or SW-PBS not included.</p>	<p><b>2 1 0</b></p>
<b>Student/Family Communication</b> (e.g. Handbook, website, student planner, etc.)	<p>Includes documentation of:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Expectations &amp; behaviors/rules</li> <li><input type="checkbox"/> Description of Schoolwide System to Encourage Expected Behaviors</li> <li><input type="checkbox"/> Description of Schoolwide System to Discourage Unexpected Behaviors</li> </ul>	<p>Documented communication: includes some, but not all:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Expectations &amp; behaviors/rules</li> <li><input type="checkbox"/> Description of Schoolwide System to Encourage Expected Behaviors</li> <li><input type="checkbox"/> Description of Schoolwide System to Discourage Unexpected Behaviors, but not all.</li> </ul>	<p>No documented communication, or SW-PBS not included.</p>	<p><b>2 1 0</b></p>
<b>Solution Plan</b> (in Response to Current ODR Data)	<p>Documentation of team plan includes:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Outcome Goal identified by Big 5 ODR Report</li> <li><input type="checkbox"/> Team Drill Down to Precision Statement</li> <li><input type="checkbox"/> All Solution Components (prevent, teach, reinforce, correct)</li> <li><input type="checkbox"/> Progress Monitoring (Fidelity &amp; Outcomes)</li> <li><input type="checkbox"/> Includes Who, Timeline, PD Needs &amp; Communication Plan</li> </ul>	<p>Documentation of team plan includes:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Outcome Goal identified by Big 5 ODR Report</li> </ul> <p>and one or more of the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Simple Problem Statement</li> <li><input type="checkbox"/> At least 1 Solution Components (prevent, teach, reinforce, correct)</li> <li><input type="checkbox"/> Progress Monitoring (Fidelity or Outcomes)</li> <li><input type="checkbox"/> Includes Who &amp; Timeline</li> </ul>	<p>Minutes/Big 5 ODR Report and or no Plan</p>	<p><b>2 1 0</b></p>

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Artifact	Proficient (2 points) *	Developing (1 point)	Not in Place (0 points)	Score
<b>Schoolwide Expectations Matrix</b>	<p>All behaviors listed are:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Observable</li> <li><input type="checkbox"/> Measurable</li> <li><input type="checkbox"/> Positively Stated</li> <li><input type="checkbox"/> Understandable</li> <li><input type="checkbox"/> Always Applicable</li> </ul> <p>Includes Columns for:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> All Settings</li> <li><input type="checkbox"/> Non-Classroom Settings</li> </ul>	<p>50% or more behaviors listed align with 3-4 of the following criteria:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Observable</li> <li><input type="checkbox"/> Measurable</li> <li><input type="checkbox"/> Positively Stated</li> <li><input type="checkbox"/> Understandable</li> <li><input type="checkbox"/> Always Applicable All Settings and Non-classroom Settings and classroom.</li> </ul>	<p>Fewer than 50% of behaviors listed align with 3 or more OMPUA guidelines and/or all settings and/or non-classroom settings are not defined.</p>	<b>2 1 0</b>
<p><b>Social Skills Lesson</b></p> <p>†Required at elementary.</p> <p>*Required at secondary.</p>	<p>Includes documentation of all:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Clear description of behavior &amp; rationale †*</li> <li><input type="checkbox"/> Location in which skill is to be used †*</li> <li><input type="checkbox"/> Teach †</li> <li><input type="checkbox"/> Tell †</li> <li><input type="checkbox"/> Show †</li> <li><input type="checkbox"/> Practice †</li> <li><input type="checkbox"/> Pre-correct/Remind †*</li> <li><input type="checkbox"/> Supervise †*</li> <li><input type="checkbox"/> Feedback †*</li> <li><input type="checkbox"/> Re-teach †</li> </ul> <p>Video lessons meet criteria for “Tell, Show, Location, &amp; Rationale</p>	<p>At Least 4 of 7 necessary items are present.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Clear description of behavior &amp; rationale †*</li> <li><input type="checkbox"/> Location in which skill is to be used †*</li> <li><input type="checkbox"/> Teach †</li> <li><input type="checkbox"/> Tell †</li> <li><input type="checkbox"/> Show †</li> <li><input type="checkbox"/> Practice †</li> <li><input type="checkbox"/> Pre-correct/Remind †*</li> <li><input type="checkbox"/> Supervise †*</li> <li><input type="checkbox"/> Feedback †*</li> <li><input type="checkbox"/> Re-teach †</li> </ul>	<p>3 or fewer necessary items exist for teaching expectations.</p>	<b>2 1 0</b>
<b>Year-long Teaching Schedule</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Year-long teaching plan that includes initial teaching of expectations at the beginning of the year, &amp; reteaching based on data for remainder of year.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Teaching plan includes initial teaching of expectations at the beginning of the year, but NO reteaching based on data for remainder of year.</li> </ul>	<p>No teaching schedule exists.</p>	<b>2 1 0</b>
<b>Schoolwide System to Encourage Expected Behaviors</b>	<p>Includes documentation of all:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Name</li> <li><input type="checkbox"/> Resources</li> <li><input type="checkbox"/> Description &amp; Criteria</li> <li><input type="checkbox"/> When, Where &amp; How presented</li> <li><input type="checkbox"/> Info to Staff</li> <li><input type="checkbox"/> Goals</li> <li><input type="checkbox"/> Celebrations</li> <li><input type="checkbox"/> Coordinator</li> </ul>	<p><i>Schoolwide System to Encourage Expected Behavior in place with 4-7 of the components met.</i></p>	<p>No Schoolwide System to Encourage Expected Behavior is evident or includes fewer than 4 features.</p>	<b>2 1 0</b>

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<p><b><i>Schoolwide System to Discourage Unexpected Behavior</i></b></p>	<p>Includes documentation of all:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Major and Minor lists w/ operational definitions</li> <li><input type="checkbox"/> Office Discipline Referral (ODR) Form</li> <li><input type="checkbox"/> Adult Response (e.g., flowchart or behavior levels chart)</li> <li><input type="checkbox"/> Procedures for documenting majors &amp; minors</li> </ul>	<p><i>Schoolwide System to Discourage Unexpected Behavior exists but 2-3 of the criteria.</i></p>	<p><i>Schoolwide System to Discourage Unexpected Behavior is not evident or meets 1 or fewer criteria.</i></p>	<p align="center"><b>2   1   0</b></p>
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