Appendix 3: The Tier 1 Artifacts Rubric

The following scoring guide lists the Artifacts and scoring criteria that must be submitted for Tier 1 Award of Excellence Applicants

MO SW-PBS Tier 1 Artifacts Rubric (updated July 2024)

Artifact	Proficient (2 points)*	Developing (1 point)	Not in Place (0 points)	Score		
Implementation Improvement Plan	Current Plan includes all of the elements: ☐ Alignment to BSIP ☐ Data Sources Include: ☐ Implementation Fidelity ☐ Student Outcomes ☐ Plan includes all of the following: ☐ Outcome/S.M.A.R.T. Goals ☐ Strategy/Practice ☐ Action Steps ☐ Responsible Party ☐ Timeline ☐ Evaluation/Evidence	Current Plan includes: ☐ Alignment to BSIP ☐ Data Sources Include either: ☐ Implementation Fidelity ☐ Student Outcomes ☐ Plan includes at least the first 3 ☐ Outcome/S.M.A.R.T. Goals ☐ Strategy/Practice ☐ Action Steps ☐ Responsible Party ☐ Timeline ☐ Evaluation/Evidence	A Current Plan is not available or does not include necessary elements to meet Developing criteria.	**2**	**1**	**0**
Staff Communication (e.g. Handbook)	Includes documentation of: ☐ Expectations & behaviors/rules ☐ Description of Schoolwide System to Encourage Expected Behaviors ☐ Description of Schoolwide System to Discourage Unexpected Behaviors (Can be in handbook form, website, etc.)	Documented communication includes some, but not all: ☐ Expectations & behaviors/rules ☐ Description of Schoolwide System to Encourage Expected Behaviors ☐ Description of Schoolwide System to Discourage Unexpected Behaviors but not all.	No documented communication, or SW-PBS not included.	**2**	**1**	**0**
Student/Family Communication (e.g. Handbook, website, student planner, etc.)	Includes documentation of: ☐ Expectations & behaviors/rules ☐ Description of Schoolwide System to Encourage Expected Behaviors ☐ Description of Schoolwide System to Discourage Unexpected Behaviors	Documented communication: includes some, but not all: ☐ Expectations & behaviors/rules ☐ Description of Schoolwide System to Encourage Expected Behaviors ☐ Description of Schoolwide System to Discourage Unexpected Behaviors, but not all.	No documented communication, or SW-PBS not included.	**2**	**1**	**0**
Solution Plan (in Response to Current ODR Data)	Documentation of team plan includes: ☐ Outcome Goal identified by Big 5 ODR Report ☐ Team Drill Down to Precision Statement ☐ All Solution Components (prevent, teach, reinforce, correct) ☐ Progress Monitoring (Fidelity & Outcomes) ☐ Includes Who, Timeline, PD Needs & Communication Plan	Documentation of team plan includes: ☐ Outcome Goal identified by Big 5 ODR Report and one or more of the following: ☐ Simple Problem Statement ☐ At least 1 Solution Components (prevent, teach, reinforce, correct) ☐ Progress Monitoring (Fidelity or Outcomes) ☐ Includes Who & Timeline	Minutes/Big 5 ODR Report and or no Plan	**2**	**1**	**0**

Appendix 4: Building Walk & Administrator and Team Member Interview

Artifact	Proficient (2 points) *	Developing (1 point)	Not in Place (0 points)	Score		
Schoolwide Expectations Matrix	All behaviors listed are: ☐ Observable ☐ Measurable ☐ Positively Stated ☐ Understandable ☐ Always Applicable Includes Columns for: ☐ All Settings ☐ Non-Classroom Settings	50% or more behaviors listed align with 3-4 of the following criteria: ☐ Observable ☐ Measurable ☐ Positively Stated ☐ Understandable ☐ Always Applicable All Settings and Non-classroom Settings and classroom.	Fewer than 50% of behaviors listed align with 3 or more OMPUA guidelines and/or all settings and/or non-classroom settings are not defined.	**2**	**1**	**0**
Social Skills Lesson †Required at elementary. *Required at secondary.	Includes documentation of all: ☐ Clear description of behavior & rationale †* ☐ Location in which skill is to be used†* ☐ Teach† ☐ Tell† ☐ Show† ☐ Practice† ☐ Pre-correct/Remind†* ☐ Supervise†* ☐ Feedback†* ☐ Re-teach† Video lessons meet criteria for "Tell, Show, Location, & Rationale	At Least 4 of 7 necessary items are present. ☐ Clear description of behavior & rationale †* ☐ Location in which skill is to be used†* ☐ Teach† ☐ Tell† ☐ Show† ☐ Practice† ☐ Pre-correct/Remind†* ☐ Supervise†* ☐ Feedback†* ☐ Re-teach†	3 or fewer necessary items exist for teaching expectations.	**2**	**1**	**0**
Year-long Teaching Schedule	☐ Year-long teaching plan that includes initial teaching of expectations at the beginning of the year, & reteaching based on data for remainder of year.	☐ Teaching plan includes initial teaching of expectations at the beginning of the year, but NO reteaching based on data for remainder of year.	No teaching schedule exists.	**2**	**1**	**0**
Schoolwide System to Encourage Expected Behaviors	Includes documentation of all: ☐ Name ☐ Resources ☐ Description & Criteria ☐ When, Where & How presented ☐ Info to Staff ☐ Goals ☐ Celebrations ☐ Coordinator	*Schoolwide System to Encourage Expected Behavior in place with 4-7 of the components met.*	No Schoolwide System to Encourage Expected Behavior is evident or includes fewer than 4 features.	**2**	**1**	**0**
Schoolwide System to Discourage Unexpected Behavior	Includes documentation of all: ☐ Major and Minor lists w/ operational definitions ☐ Office Discipline Referral (ODR) Form ☐ Adult Response (e.g., flowchart or behavior levels chart) ☐ Procedures for documenting majors & minors	*Schoolwide System to Discourage Unexpected Behavior exists but 2-3 of the criteria.*	*Schoolwide System to Discourage Unexpected Behavior is not evident or meets 1 or fewer criteria.*	**2**	**1**	**0**