**Example Secondary Cafeteria Procedure Lesson Plan**

(“Maintenance Booster”)

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| **Expectation** | | Cafeteria Procedures |
| **Specific Rule and/or**  **Procedures**  List expected behavior and steps to complete. | | At all times:  •   Follow directions first time asked  •   Use appropriate talk  •   Use school property as intended  While entering, getting food, and being seated:  •   Wait patiently in line in designated area(s)  •   Know your order; place it quickly  •   Have money or lunch card ready  •   Keep account current  •   Smile and greet servers  •   Say please and thank you  •   Find a seat quickly and remain seated while eating  While eating:  •   Use appropriate talk  •   Use food and silverware appropriately  While cleaning up and exiting:  •   Clean up after self  •   Put trash in bins |
| **Context**  Identify the locations(s) where behavior is expected. | | Cafeteria |
| **Teaching All Students** | | |
| **Generalization** | **Pre-correct/ Remind** Anticipate and give students a reminder. | •   All staff who interact with students during 4th period (lunchtime) will be asked to remind students about the cafeteria procedures before the students exit for lunch.  •   During the first week of school, 5 minutes each day will be spent on the pre-correct/reminder with all steps discussed on the first day, and on the following day the topics for reminders will come from performance feedback of cafeteria supervisors and administrators.  •   In subsequent weeks, teachers are asked to give a 1-minute pre- correct/reminder each day regarding hallway behavior on the way to the cafeteria and/or cafeteria procedures. There may be times where specific pre-corrects/prompts will be given to the teachers from the SW-PBS Leadership Team. |
| **Supervise**  Move, scan, and interact  with students. | * Every day during the first week of school, all teachers are asked to go to the cafeteria once students are dismissed to lunch to model hallway and cafeteria expectations and procedures and to provide assistance to assigned supervisors as needed.   •   In subsequent weeks staff will, as assigned, complete designated cafeteria supervision.  •   Additionally, during periods when increases in unexpected behaviors in the hallways during lunch periods or in the cafeteria are anticipated, staff may be asked to provide extra supervision or support (e.g., after vacation breaks, final week of school, etc.). |