

# ACTION PLANNING WORKSHEET

## MO SW-PBS SUMMER INSTITUTE ▲ JUNE 11-13, 2019 LEADERSHIP TEAM ACTION PLANNING WORKSHEET

School name: \_\_\_\_\_

Team members: \_\_\_\_\_

**Pre-sessions planning:** Assign team members by session time, name and location

	Tuesday, June 11				Wednesday, June 12			
Team member	<b>Recognition with Regional Directors &amp; Consultants</b> 1:00-2:00	<b>Welcome, Opening Remarks &amp; Keynote 1</b> Nicholas A. Gage 2:15-3:30	Session 1	<b>Poster Session</b> 5:00-6:00	<b>Breakfast Buffet</b> 7:00-7:45	<b>Keynote 2</b> Ashley S. MacSuga-Gage 8:00-9:00	Session 2	Session 3
1.			3:45-5:00				9:15-10:30	10:45-12:00
2.								
3.								
4.								
5.								
6.								

	Wednesday, June 12 (continued)				Thursday, June 13			
Team member	<b>Lunch &amp; Team Time</b> 12:00-1:00	<b>Keynote 3 &amp; Dr. Mary Richter Awards</b> Shawn Shackelford 1:15-2:30	Session 4	Session 5	<b>Evening Social with Karaoke</b> 8:00-11:00	<b>Breakfast Buffet</b> 7:30-8:15	Session 6	Session 7
1.			2:45-4:00	4:15-5:30			8:30-9:45	10:00-11:15
2.								
3.								
4.								
5.								
6.								