Organizational Skills Checklist Template

Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Goal\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place a Y in the box for each item that **FULLY** meets the criteria. Place an N in the box if the item is missing or does not meet the criteria. Areas of need may be: book bag, binder/folders, planner, desk, locker, being prepared for class, homework folder. List each with the criteria for receiving a “Y”

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  Dates: |  |  |  |  |  |
| 1.
 |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| 1.
 |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| 1.
 |  |  |  |  |  |
| 1.
 |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| 1.
 |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  Total out of  |  |  |  |  |  |
|  |  |  |  |  |  |