

## MISSOURI SW-PBS QUICK ARTIFACT CHECKLIST, 2018-19

For the detailed Scoring Checklist, please go to: <http://pbissmissouri.org/about/exemplar-schools>

All surveys must be completed and materials submitted by mail or electronically to your Regional SW-PBS Consultant **no later than April 15, 2019**. All artifacts must meet criteria described in the [Tier 1 Artifacts Rubric](#), the [Intervention Essential Features](#), and the [FBA/BIP Rubric](#), respectively. **Any artifacts previously submitted during the 2018-2019 school year do not need to be resubmitted.**

BRONZE		SILVER		GOLD	
All required data collected and reported per level as outlined on data collection schedule.					
Artifacts to be submitted for Bronze	Verified by:	Artifacts to be submitted for Silver	Verified by:	Artifacts to be submitted for Gold	Verified by:
Tier 1 Action Plan		All Bronze level artifacts submitted		All Bronze and Silver level artifacts submitted	
Schoolwide Matrix including classroom and non-classroom expectations		Tier 2 Action Plan		Tier 3 Action Plan	
Sections of Student/Family Handbook (OR newsletters OR school district website) that address expectations and behaviors/rules AND encouragement system		Completed <i>Intervention Essential Features</i> for 2 interventions currently being implemented in your setting		One completed FBA/BIP.  Include: <ul style="list-style-type: none"> <li>• FBA documents                             <ul style="list-style-type: none"> <li>○ Staff, student, family interviews</li> <li>○ ABC observations in settings/routines where problem behavior typically occurs AND in settings/routines where problem behavior is less likely to occur.</li> </ul> </li> <li>• BIP document including:</li> <li>• Fidelity of Implementation document/process description</li> <li>• Social Validity document/process description</li> </ul> Documentation of student outcomes (reported on Application Form)	
Sample Social Skills Lesson (based on an expectation from the matrix)		Documentation of student outcomes (reported on Application Form)			
Documented Year-Long Teaching Schedule					
Recognition Continuum or Menu of Reinforcers					
Corrective response menu or flowchart, which documents response strategies or procedures for minor and major problem behaviors					
Majors (office managed) and minors (staff managed) delineated and clearly defined					
Tier 1 Team Minutes & Big 5 Report OR DBDM Solution Plan					
Completed walk through observation form that includes classroom expectations, rules and routines					

*Recognition survey requirements and criteria*

	<b>SAS</b>	<b>SSS or SCS</b>	<b>SET or TFI</b>	<b>Quarterly Data</b>
<b>Tier 1</b>	70% on Schoolwide, Non-Classroom and Classroom Subscales (with 80% preferred) completed by 80% of Staff	<b>SSS</b> Completed by a minimum of 5 staff. (Completion by 80% of staff and participation by students and parents are encouraged);  OR  >80% of students in grades 3 or above take the <b>SCS</b>	SET 80%/80% OR TFI Tier 1 70%	Quarter 1, 2, & 3 Team Meeting Minutes & Big 5 Data  OR  Solution Plan
<b>Tier 2</b>	ABOVE	ABOVE	SET above 90%/90% OR <b>TFI</b> Tier 1 70%  AND  Tier 2 <b>TFI</b> Subscale Completed	ABOVE
<b>Tier 3</b>	ABOVE	ABOVE	SET 90%/90% OR <b>TFI</b> Tier 1 70%  AND  Tiers 2 & 3 <b>TFI</b> Subscales Completed	ABOVE