



SW-PBS Reconfirmation

# Missouri School-wide Positive Behavior Support

**2018-2019**

**Reconfirmation Packet**





## MO Schoolwide Positive Behavior Support

Dear SW-PBS School Team Leader and Administrator,

Thank you for your work with Missouri Schoolwide Positive Behavior Support. The following information and renewal confirmations will help you and your school's team to remain focused on Schoolwide Positive Behavior Support (SW-PBS) implementation in your school and district. This packet contains all information needed for schools with Tier 1, Tier 2, and Tier 3 Teams.

As you know, SW-PBS is a process of school and district-wide implementation of a data-based decision making system for creating and maintaining safe and effective learning environments. SW-PBS is based on Multi-tiered Systems of Support (MTSS) research-based strategies. These strategies increase the likelihood of appropriate behavior and decrease the likelihood of inappropriate behavior through implementing, teaching, and consistently using the SW-PBS process. It is structured for all students and staff.

### ***Continuing with SW-PBS....***

Implementation of SW-PBS is a multi-year commitment to the practices, principles, and guidelines of SW-PBS for creating and maintaining safe and effective learning environments through prevention and intervention. Annually, your school and SW-PBS teams should revisit commitments made when first initiating SW-PBS to ensure fidelity to and continued success with implementation.

### ***Who Needs to Be Involved....***

Commitment and support begins at the district level and district leaders need to be informed, updated, and dedicated to the implementation of SW-PBS. Building administrators are expected to be actively involved in implementation and a majority of school staff needs to support implementation of SW-PBS. The SW-PBS team, Tier 2 team, and Tier 3 team need to be actively meeting, planning, and reviewing data to guide the implementation process for your school.

### ***What's Next....***

The materials contained in this packet are used by you and your Regional Consultant to prepare your school for reconfirmation of your commitment and continued training, implementation, and support. Commitment, readiness, and planning are integral parts of the process to support the successful implementation of SW-PBS.

### ***For More Information....***

Contact your Regional Professional Development Center (RPDC) and ask for the SW-PBS Regional Consultant. Thank you for your interest and ongoing effort as you continue to pursue safe and effective learning environments for your staff and students.



## MO SW-PBS: Annual Reconfirmation Commitments

### The State and/or SW-PBS Regional Consultant Commits To:

1. Providing training and training materials
2. Providing ongoing technical assistance and coaching (e.g., presentations to staff, assistance with data-based decision-making, support in data collection)
3. Conducting networking events (e.g. regional networking, summits, Summer Institute)

### The School District Commits To:

1. Including SW-PBS as a top goal in the District's multi-year CSIP Plan (e.g., behavior, school safety, school climate)
2. Providing specific funding commitments within the annual school budget to support training for implementation of SW-PBS, Tier 2, and/or Tier 3 supports (as applicable)
3. Supporting release time for Tier 1, Tier 2, and/or Tier 3 Teams for ongoing training and technical assistance

*Best practice recommends identifying a district-level leadership team to support developing capacity for internal training and coaching to sustain implementation.*

### The School Building and Teams Commits To:

1. Ensuring 80% of the faculty, staff, and administration remain interested in implementing SW-PBS
2. Including SW-PBS as a top goal for the next 3-5 years and including it in the School Building's CSIP Plan (e.g., behavior, school safety, school climate)
3. Designating building administrator(s) to actively support SW-PBS implementation, across all applicable tiers, including attendance at scheduled trainings and active participation on team(s)
4. Identifying and supporting staff members to serve on designated teams, as applicable:
  - a. **SW-PBS Team** - broad representation of entire building
  - b. **Tier 2 Team** - at least one member with behavioral expertise, at least one member with academic expertise, one member to serve as crossover member with SW-PBS Team
  - c. **Tier 3 Team** - at least one member with behavioral expertise, at least one member with academic expertise, one member to serve as crossover member with Tier 2
5. Sending team members to participate in ongoing training and technical assistance activities recommended by SW-PBS Regional Consultant, based upon implementation data
6. Ensuring teams are meeting regularly, using a meeting agenda and recording minutes, to engage in data-based decision making (*suggested: SW-PBS Team* meets monthly; **Tier 2 Team** meets biweekly; **Tier 3 Team** meets weekly)
7. Completing appropriate checklists, surveys, forms, and record keeping procedures in a timely manner as directed by State Leadership and/or SW-PBS Regional Consultant
8. Submitting implementation artifacts to SW-PBS Regional Consultant for review and feedback
9. Providing resources, time, materials, and people to support implementation of new practices/procedures
10. Continuing to operate a student information system that can be used to determine information on office discipline referrals by problem behavior, by location, by student, by time of day, by function, and the number of referrals per day/month
11. Disseminating information about activities and accomplishments to all stakeholders
12. Providing support to teams to be successful in the following meeting commitments:
  - a. **SW-PBS Team** - collecting, analyzing, and reviewing schoolwide data to guide decision-making and action planning; supporting staff in continuing to review, define, and teach schoolwide expectations; and supporting staff in continuing to implement the Eight Effective Classroom Practices
  - b. **Tier 2 Team** - collecting, analyzing, and reviewing schoolwide and individual student data to guide decision-making and action planning; implementing at least two small group interventions
  - c. **Tier 3 Team** - collecting, analyzing, and reviewing schoolwide and individual student data to guide decision-making and action planning; implementing the functional behavior assessment and behavior intervention plan processes



## SW-PBS Reconfirmation

By signing this reconfirmation, the district and/or school site are agreeing to the above expectations for successful implementation of Missouri Schoolwide Positive Behavior Support; including adherence to the accurate and timely submission of requested data (e.g. checklists, surveys, forms, data, artifacts).

District \_\_\_\_\_ School Building \_\_\_\_\_

Superintendent of Schools: \_\_\_\_\_ Date: \_\_\_\_\_

Building Principal: \_\_\_\_\_ Date: \_\_\_\_\_

***Submit this Reconfirmation Packet to your SW-PBS Regional Consultant by April 15, 2018.***

**Keep a copy for your records.**