#### School Set Up

School Name: My School

Student Enrollment

• 2012-2013: <u>500</u>

• 2011-2012: <u>498</u>

• 2010-2011: <u>501</u>

• 2009-2010: <u>511</u>

Hispanic/Latino: 150

Non-Hispanic/Latino: 350

Race:

• Asian: <u>24</u>

• Native American: 1

• White: <u>227</u>

• African American/ Black: 98

• Native Hawaiian/ Pacific Islander: 0

\* As per Federal guidelines, students are not counted twice. Hispanic is considered a subgroup. Students counted as Hispanic are not counted in any other racial subgroup.

#### **Staff Members**

- Horace Mann Bond
- William T. Harris
- John Dewey (Principal)
- Maria Montessori
- Jane Adams

#### Number of Days School is in Session for Students

August: <u>11</u>September: <u>22</u>October: 25

**Student Demographics** 

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Number	Name	Grade	Gender	Ethnicity	Race
444444	Fred Herckemer	4	M	Hispanic	Black
111111	John Doe	1	M	Non- Hispanic	Black
222222	Jane Doe	3	F	Non- Hispanic	White
111111	Mary Smith	5	F	Non- Hispanic	Asian



Student: Fred Herckemer Student #444444		Date: 8/29/2012		
Grade: K 1 2 3 4 5		Time of Incident: 12:15		
Classroom Teacher: Horace Ma	nn Bond	Referred by: Ho	race Mann Bond	
Location of Incident: (please check) RestroomLibraryX_PlaygroundBus areaOn busCafeteriaClassro			Special event (field trip/assembly) Other	
REASON(S) FOR THE RE	FERRAL: (Please at	tach narrative of t	he incident if necessary.)	
Major:  ☐ Fighting/ Physical Aggression ☐ Harassment/ Bullying ☐ Property Damage/ Vandalism ☐ Use/ Possession of Weapons ☐ Other		srespect/non- ate Language isrespect/ ation/ Non-	RESPONSIBILITY  Minor:  Property misuse Dress Code Violation  Major:  Inappropriate Location/ Out of Bounds Area Lying/ Cheating Technology violation Use/ Possession of Tobacco Other	
POSSIBLE MOTIVATION: Attention from peers(s) _X_Attention from adult(s)Avoid peer(s)Avoid adult(s)Avoid workObtain itemDon't knowOther			OTHERS INVOLVED:  X_PeersStaffTeacher _UnknownOther	
TEACHER ACTION TAKEN PRIOR TO REFERRAL Changed student's seat				
TYPE OI	F DISCIPLINE ASSIG	INED BY ADMINIS	TRATOR:	
□ Counselor referral □ Time out in □ Out of school suspension □ (days) □ Agency referral □ Restitution □ In-school detention		ilege	<ul><li>□ Parent contact</li><li>□ Individual instruction</li><li>□ Sent home</li><li>□ Other:</li></ul>	
Parent Contacted: (Check one)	CallMailMe	essageEmail _	Conference	
COMMENTS: (Use back if needed)				

Teacher's Signature: <u>Horace Mann Bond</u> Principal's Signature: <u>John Dewey</u>



Student: Fred Herckemer Student #444444		Date: 9/16/2012		
Grade: K 1 2 3 4 5		Time of Incident: 12:30		
Classroom Teacher: Horace Man	nn Bond	Referred by: $\mathcal{H}o$	race Mann Bond	
Location of Incident: (please check) RestroomLibrary _X_Playground Bus areaOn busCafeteriaClassro			Special event (field trip/assembly) Other	
REASON(S) FOR THE RE	FERRAL: (Please att	tach narrative of t	he incident if necessary.)	
SAFETY  Minor:  Physical contact  Major:  Fighting/ Physical Aggression Harassment/ Bullying Property Damage/ Vandalism Use/ Possession of Weapons Other  Other  Defiance/dis compliance Inappropriat Disruption Major:  Defiance/ Disruption Compliance Disruption Abusive/ ina Language Property Dat		srespect/non- te Language isrespect/ tion/ Non-	RESPONSIBILITY  Minor:  Property misuse Dress Code Violation  Major:  Inappropriate Location/ Out of Bounds Area Lying/ Cheating Technology violation Use/ Possession of Tobacco Other	
POSSIBLE MOTIVATION Attention from peers(s)AttentionAvoid peer(s)Avoid adult(s)AvObtain itemDon't knowOthe	DN: n from adult(s) oid work		OTHERS INVOLVED: <u>Carlor Staff</u> Teacher  Unknown Other	
TEACHER ACTION TAKEN PRIOR TO REFERRAL Changed student's seat				
TYPE OI	F DISCIPLINE ASSIG	NED BY ADMINIS	TRATOR:	
☐ Counselor referral ☐ Time out in ☐ ☐ Out of school suspension ☐ Loss of privi ☐ days) ☐ Conference ☐ Agency referral ☐ Restitution ☐ In-school detention			<ul><li>□ Parent contact</li><li>□ Individual instruction</li><li>□ Sent home</li><li>□ Other:</li></ul>	
Parent Contacted: (Check one)(	CallMailMe	essageEmail _	Conference	
COMMENTS: (Use back if needed)				

Teacher's Signature: <u>Horace M. Bond</u>Principal's Signature: <u>John Dewey</u>



Student: Fred Herckemer Student #444444		Date: 8/29/2012		
Grade: K 1 2 3 4 5		Time of Incident: 12:15		
Classroom Teacher: Horace Man	rn Bond	Referred by: Ho	race Mann Bond	
Location of Incident: (please check) RestroomLibraryBus areaOn bus	Playground <u>X</u>		Special event (field trip/assembly) Other	
REASON(S) FOR THE REI	FERRAL: (Please att	tach narrative of t	he incident if necessary.)	
SAFETY  Minor:  Physical contact  Major:  Fighting/ Physical Aggression Harassment/ Bullying Property Damage/ Vandalism Use/ Possession of Weapons Other Other  Defiance/ Discruption Major:  Defiance/ Discruption  Major:  Defiance/ Discruption  Abusive/ ina Language Property Da		srespect/non- te Language isrespect/ tion/ Non-	RESPONSIBILITY  Minor:  Property misuse Dress Code Violation  Major:  Inappropriate Location/ Out of Bounds Area Lying/ Cheating Technology violation Use/ Possession of Tobacco Other	
POSSIBLE MOTIVATION  _X_Attention from peers(s)Attention _Avoid peer(s)Avoid adult(s)AvoidObtain itemDon't knowOther	ON: n from adult(s) oid work	(	OTHERS INVOLVED:  X_PeersStaffTeacher _UnknownOther	
Changed student's seat Conferred privately with student Met with Student Assistance Team	Consulted Princip Telephoned pare	elorSe palTii nt/guardianOt	ent previous report home me out in the classroom ther ( <i>Please specify</i> )	
TYPE OF	DISCIPLINE ASSIG	NED BY ADMINIST	TRATOR:	
□ Counselor referral □ Time out in □ Out of school suspension □ Loss of privi □ (3 days) □ Conference □ Agency referral □ Restitution □ In-school detention			<ul><li>□ Parent contact</li><li>□ Individual instruction</li><li>□ Sent home</li><li>□ Other:</li></ul>	
Parent Contacted: (Check one)C	CallMailMe	essageEmail _	Conference	
COMMENTS: (Use back if needed)				

Teacher's Signature: <u>Horace M. Bond</u> Principal's Signature: <u>John Dewey</u>



_		Date: 10/13/2012		
Grade: K 1 2 3 4 5		Time of Incident: 10:35		
Classroom Teacher: William T.	Harrís	Referred by: Wί	llíam T. Harrís	
	Playground		Special event (field trip/assembly) Other	
REASON(S) FOR THE RE	FERRAL: (Please att	tach narrative of t	he incident if necessary.)	
SAFETY  Minor:  Physical contact  Major:  Fighting/ Physical Aggression Harassment/ Bullying Property Damage/ Vandalism Use/ Possession of Weapons Other  Other  Abusive/ ina Language		srespect/non- te Language isrespect/ tion/ Non-	RESPONSIBILITY  Minor:  Property misuse Dress Code Violation  Major:  Inappropriate Location/ Out of Bounds Area Lying/ Cheating Technology violation Use/ Possession of Tobacco Other	
POSSIBLE MOTIVATION Attention from peers(s)X_AttentionAvoid peer(s)Avoid adult(s)AvObtain itemDon't knowOthe	n from adult(s) oid work	None Substitute	OTHERS INVOLVED: _PeersStaff _X_Teacher _UnknownOther	
TEACHER ACTION TAKEN PRIOR TO REFER Changed student's seatConsulted CounselorSetConferred privately with studentConsulted PrincipalTinMet with Student Assistance TeamTelephoned parent/guardianOth			ent previous report home me out in the classroom ther ( <i>Please specify</i> )	
	F DISCIPLINE ASSIG			
□ Counselor referral □ Time out in a □ Counselor referral □ Loss of privi □ Loss of privi □ Conference □ Restitution □ In-school detention			<ul><li>✓ Parent contact</li><li>☐ Individual instruction</li><li>☐ Sent home</li><li>☐ Other:</li></ul>	
Parent Contacted: (Check one)C	CallMailMe	essageEmail _	Conference	
COMMENTS: (Use back if needed)				

Teacher's Signature: <u>Bill Harris</u> Principal's Signature: <u>John Dewey</u>



Student: Jane Doe Student # 222222		Date: 9/12/2012	
Grade: K 1 2 (3) 4 5		Time of Incident: 12:15	
Classroom Teacher: María Mon	tessorí	Referred by: Mo	uría Montessorí
Location of Incident: (please check) RestroomLibrary Bus areaOn bus	Playground		Special event (field trip/assembly) Other
REASON(S) FOR THE RE	FERRAL: (Please at	tach narrative of t	he incident if necessary.)
SAFETY  Minor:  Physical contact  Major:  Fighting/ Physical Aggression Harassment/ Bullying Property Damage/ Vandalism Use/ Possession of Weapons Other	compliance Inappropriat Disruption Major: Defiance/ D Insubordinat Compliance Disruption Abusive/ ina Language	erespect/non- te Language  isrespect/ tion/ Non- appropriate  mage/ Vandalism	RESPONSIBILITY  Minor:  Property misuse Dress Code Violation  Major:  Inappropriate Location/ Out of Bounds Area Lying/ Cheating Technology violation Use/ Possession of Tobacco Other
POSSIBLE MOTIVATION Attention from peers(s)Attention Avoid peer(s)Avoid adult(s) _X_A Obtain itemDon't knowOthe	from adult(s) void work	None Substitute	OTHERS INVOLVED: _PeersStaff _X_Teacher _UnknownOther
TEACHER ACTION TAKEN PRIOR TO REFERRAL Changed student's seat			
	F DISCIPLINE ASSIG		
☐ Counselor referral ☐ Out of school suspension ( days) ☐ Agency referral ☐ In-school detention	☐ Time out in Loss of privi☐ Conference☐ Restitution		<ul><li>□ Parent contact</li><li>□ Individual instruction</li><li>□ Sent home</li><li>□ Other:</li></ul>
Parent Contacted: (Check one)C	CallMailMe	essageEmail _	Conference
COMMENTS: (Use back if needed)			



Student: Fred Herckemer Student #444444		Date: 8/29/2012		
Grade: K 1 2 3 4 5		Time of Incident: 12:25		
Classroom Teacher: Horace Man	nn Bond	Referred by: Ho	race Mann Bond	
		Hallway _ Classroom _	Special event (field trip/assembly) Other	
REASON(S) FOR THE RE	FERRAL: (Please at	tach narrative of t	he incident if necessary.)	
SAFETY  Minor:  Physical contact  Major:  Fighting/ Physical Aggression Harassment/ Bullying Property Damage/ Vandalism Use/ Possession of Weapons Other  Defiance/discompliance Inappropria Disruption Major:  Defiance/ D Insubordina Compliance Disruption Abusive/ int Language		srespect/non- te Language isrespect/ tion/ Non-	RESPONSIBILITY  Minor:  Property misuse Dress Code Violation  Major:  Inappropriate Location/ Out of Bounds Area Lying/ Cheating Technology violation Use/ Possession of Tobacco Other	
POSSIBLE MOTIVATION:Attention from peers(s)Attention from adult(s)X_Avoid peer(s)Avoid adult(s)Avoid workObtain itemDon't knowOther			OTHERS INVOLVED:  X_PeersStaffTeacher _UnknownOther	
TEACHER ACTION TAKEN PRIOR TO REFERRAL Changed student's seat				
TYPE OF DISCIPLINE ASSIGNED BY ADMINISTRATOR:				
☐ Counselor referral ☐ Time out in ☐ Out of school suspension ☐ Loss of privi ☐ Conference ☐ Restitution ☐ In-school detention ☐ ☐ Time out in ☐ Loss of privi ☐ Conference ☐ Restitution			<ul> <li>□ Parent contact</li> <li>□ Individual instruction</li> <li>□ Sent home</li> <li>□ Other:</li> </ul>	
Parent Contacted: (Check one)	CallMailMe	essageEmail _	Conference	
COMMENTS: (Use back if needed)				

Teacher's Signature: <u>Horace M. Bond</u> Principal's Signature: <u>John Dewey</u>



Student: Jane Doe Student #222222		Date: 9/14/2012		
Grade: K 1 2 3 4 5		Time of Incident: 10:30		
Classroom Teacher:		Referred by: Ma	uría Montessorí	
Location of Incident: (please check) RestroomLibraryBus areaOn bus _	Playground Cafeteria _X_Class		Special event (field trip/assembly) Other	
REASON(S) FOR THE RE	FERRAL: (Please at	tach narrative of tl	he incident if necessary.)	
SAFETY  Minor:  Physical contact  Major:  Fighting/ Physical Aggression Harassment/ Bullying Property Damage/ Vandalism Use/ Possession of Weapons Other  Defiance/diction compliance Inappropria Disruption  Major:  Defiance/ D Insubordina Compliance Disruption Abusive/ in Language Property Damage		srespect/non- te Language isrespect/ tion/ Non-	RESPONSIBILITY  Minor:  Property misuse Dress Code Violation  Major:  Inappropriate Location/ Out of Bounds Area Lying/ Cheating Technology violation Use/ Possession of Tobacco Other	
POSSIBLE MOTIVATION Attention from peers(s)AttentionAvoid peer(s)Avoid adult(s) _X _AObtain itemDon't knowOthe	DN: from adult(s) void work	(	OTHERS INVOLVED: PeersStaff _X_Teacher _UnknownOther	
TEACHER ACTION TAKEN PRIOR TO REFERRAL Changed student's seat				
TYPE OF	DISCIPLINE ASSIG	NED BY ADMINIST	TRATOR:	
<ul> <li>□ Counselor referral</li> <li>□ Out of school suspension</li> <li>( days)</li> <li>□ Agency referral</li> <li>□ In-school detention</li> </ul>	☐ Time out in Loss of privi☐ Conference☐ Restitution	lege	<ul><li>□ Parent contact</li><li>□ Individual instruction</li><li>□ Sent home</li><li>□ Other:</li></ul>	
Parent Contacted: (Check one)CallMailMessageEmailConference				
COMMENTS: (Use back if needed)				



Student: John Doe Student # 111111		Date: 10/22/2012		
Grade: K 2 3 4 5		Time of Incident: 10:15		
Classroom Teacher: William T.	Harrís	Referred by: Wί	llíam T. Harrís	
			Special event (field trip/assembly) Other	
REASON(S) FOR THE RE	FERRAL: (Please at	tach narrative of t	he incident if necessary.)	
SAFETY  Minor:  Physical contact  Major:  Fighting/ Physical Aggression Harassment/ Bullying Property Damage/ Vandalism Use/ Possession of Weapons Other  Defiance/discompliance Inappropria Disruption Major:  Defiance/ D Insubordina Compliance Disruption Abusive/ ina Language Property Da		srespect/non- te Language isrespect/ ttion/ Non-	RESPONSIBILITY  Minor:  Property misuse Dress Code Violation  Major:  Inappropriate Location/ Out of Bounds Area Lying/ Cheating Technology violation Use/ Possession of Tobacco Other	
POSSIBLE MOTIVATION Attention from peers(s)X_AttentionAvoid peer(s)Avoid adult(s)AvObtain itemDon't knowOthe	ON: n from adult(s) oid work	1	OTHERS INVOLVED: _PeersStaff _X_Teacher _UnknownOther	
TEACHER ACTION TAKEN PRIOR TO REFERRAL  X Changed student's seatConsulted CounselorSent previous report homeConferred privately with studentConsulted PrincipalTime out in the classroomMet with Student Assistance TeamTelephoned parent/guardianOther (Please specify)				
TYPE OI	F DISCIPLINE ASSIG	NED BY ADMINIS	TRATOR:	
□ Counselor referral       □ Time out in         □ Out of school suspension       □ Loss of privi         ( days)       □ Conference         □ Agency referral       □ Restitution         □ In-school detention			☐ Parent contact ☐ Individual instruction ☐ Sent home ☐ Other:	
Parent Contacted: (Check one)	CallMailMe	essageEmail _	Conference	
COMMENTS: (Use back if needed)				

Teacher's Signature: <u>Bill Harris</u> Principal's Signature: <u>John Dewey</u>



Student: Jane Doe Student #222222		Date: 10/20/2012		
Grade: K 1 2 3 4 5		Time of Incident: 10:30		
Classroom Teacher:		Referred by: Mo	uría Montessorí	
Location of Incident: (please check) RestroomLibraryBus areaOn bus	Playground Cafeteria _X_Class		Special event (field trip/assembly) Other	
REASON(S) FOR THE RE	FERRAL: (Please at	tach narrative of t	he incident if necessary.)	
Major:  ☐ Fighting/ Physical Aggression ☐ Harassment/ Bullying ☐ Property Damage/ Vandalism ☐ Use/ Possession of Weapons ☐ Other		srespect/non- ite Language isrespect/ ition/ Non-	RESPONSIBILITY  Minor:  Property misuse Dress Code Violation  Major:  Inappropriate Location/ Out of Bounds Area Lying/ Cheating Technology violation Use/ Possession of Tobacco Other	
POSSIBLE MOTIVATION Attention from peers(s)Attention  _Avoid peer(s)Avoid adult(s) _X _A Obtain itemDon't knowOthe	from adult(s) void work		OTHERS INVOLVED: _PeersStaff <u>X</u> Teacher _UnknownOther	
TEACHER ACTION TAKEN PRIOR TO REFERRAL Changed student's seat				
TYPE OI	F DISCIPLINE ASSIG	INED BY ADMINIS	TRATOR:	
□ Counselor referral □ Time out in □ Counselor referral □ Loss of privi □ Loss of privi □ Conference □ Restitution □ In-school detention			<ul><li>□ Parent contact</li><li>□ Individual instruction</li><li>□ Sent home</li><li>□ Other:</li></ul>	
Parent Contacted: (Check one)	CallMailMe	essageEmail _	Conference	
COMMENTS: (Use back if needed)				



Student: Jane Doe Student # 222222		Date: 10/31/2012		
Grade: K 1 2 (3) 4 5		Time of Incident: 12:30		
Classroom Teacher:		Referred by: Mo	uría Montessorí	
Location of Incident: (please check) RestroomLibraryBus areaOn bus	Playground Cafeteria _X_Class		Special event (field trip/assembly) Other	
REASON(S) FOR THE RE	FERRAL: (Please at	tach narrative of t	he incident if necessary.)	
Major:  ☐ Fighting/ Physical Aggression ☐ Harassment/ Bullying ☐ Property Damage/ Vandalism ☐ Use/ Possession of Weapons ☐ Other		srespect/non- te Language isrespect/ ttion/ Non-	RESPONSIBILITY  Minor:  Property misuse Dress Code Violation  Major:  Inappropriate Location/ Out of Bounds Area Lying/ Cheating Technology violation Use/ Possession of Tobacco Other	
POSSIBLE MOTIVATION Attention from peers(s)Attention  _Avoid peer(s)Avoid adult(s) _X _A Obtain itemDon't knowOthe	from adult(s) woid work		OTHERS INVOLVED: _PeersStaff <u>X</u> Teacher _UnknownOther	
TEACHER ACTION TAKEN PRIOR TO REFERRAL Changed student's seat				
TYPE OI	F DISCIPLINE ASSIG	NED BY ADMINIS	TRATOR:	
□ Counselor referral □ Out of school suspension □ Loss of privi □ Conference □ Restitution □ In-school detention			<ul><li>□ Parent contact</li><li>□ Individual instruction</li><li>□ Sent home</li><li>□ Other:</li></ul>	
Parent Contacted: (Check one)	CallMailMe	essageEmail _	Conference	
COMMENTS: (Use back if needed)				

