**Behavior Flowchart**

**Step 1 = Verbal or Nonverbal Cue**

**Examples:**

* Saying the students name
* Restate expectation to the group
* Positive feedback for other students
* Close proximity to student
* Hand on shoulder
* Eye contact

**Step 2 = Review Expectations with Individual Student**

**Examples Questions:**

* What are you doing?
* What should you be doing?
* What can you do to meet my expectations?
* How can you be a safe/respectful/responsible student right now?

**Step 3 = Safe Seat / Think Sheet**

* Set a timer for five minutes then check on the student. Allow more time if needed.
* Calmly ask the student if they are ready for class.

**Step 4 = Buddy Room with a Think Sheet**

* Set timer for 10 minutes then Buddy Room teacher checks on student. If Think Sheet is not filled out correctly, the student’s behavior has escalated or has not de-escalated, allow more time.
* Send the student back to class with the completed Think Sheet. The student will conference with classroom teacher.
* If the student’s behavior does not improve after 20 minutes send them to the office.

**Step 5 = ODR**

This will be the last action to take place if it is a minor behavior. If a major behavior occurs an Office Discipline Referral Form should be completed and turned in to Mrs. Thompson. If sending a student to the office please notify the office first and have an adult to walk with the student.